

Report No.
ES20089

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: LICENSING SUB-COMMITTEE

Date: TUESDAY 25th May 2021

Decision Type: Non-Urgent Non-Executive Non-Key

Title: APPLICATION FOR A NEW PREMISES LICENCE AT
SUNDRIDGE PARK TENNIS & SQUASH LTD, LAWN CLOSE,
BROMLEY BR1 3NA

Contact Officer: Steve Phillips, Head of Health Safety and Licensing
Tel: 020 8313 4659 E-mail: steve.phillips@bromley.gov.uk

Chief Officer: Colin Brand Director of Environment and Public Protection

Ward: Plaistow And Sundridge

1. Reason for report

- 1.1 To provide the Licensing Sub-Committee with information supporting them to determine this review of a licence application.
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2. RECOMMENDATIONS

- 2.1 The Licensing Sub-Committee asked to determine this application having taken into account the Council's Statement of Licensing Policy 2021 to 2026 and written and oral representations by the applicant and objectors.

Members can

1. Modify the conditions of the licence
2. To exclude a licensable activity from the scope of the licence.
3. To remove the Designated Premises Supervisor
4. To suspend the licence for a period not exceeding three months
5. To revoke the licence

Impact on Vulnerable Adults and Children

1. Summary of Impact:

When making decisions under the Licensing Act 2003 the Council is required to promote the licensing objectives, one of which is the protection of children from harm.

Corporate Policy

1. Policy Status: Existing Policy:

The Council has adopted a statement of its licensing policy under the Licensing Act 2003 for the period 2021 to 2026.

2. BBB Priority: Children and Young People Excellent Council Quality Environment Safe Bromley Vibrant, Thriving Town Centres Healthy Bromley Regeneration

Financial

1. Cost of proposal: Licensing statutes allow for an appeal to the Magistrates Court against the Council's decision. Should an appeal be made, costs are likely to be incurred but it is not possible to quantify these.
 2. Ongoing costs: Non-Recurring Cost
 3. Budget head/performance centre: Public Protection and Portfolio
 4. Total current budget for this head: £2.4 m
 5. Source of funding: Revenue Budget 2021/2022
-

Personnel

1. Number of staff (current and additional): 2 Licensing Officers supported by 6 FTE admin
 2. If from existing staff resources, number of staff hours: N/A
-

Legal

1. Legal Requirement: Statutory Requirement: The Council is the Licensing Authority for the Licensing Act 2003. This is a Non-Executive function and is delegated to the General Purposes and Licensing Committee. Where representations are received about a licence application, it is referred to the Licensing Sub Committee for a hearing and decision.
 2. Call-in: Not Applicable:
-

Procurement

1. Summary of Procurement Implications: Not applicable
-

Customer Impact

1. When considering and making a determination on this application Members need to balance the benefits of holding the licence against any adverse effects to the Public, Local Residents and Businesses by considering its impact against the licensing objectives

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Yes. Ward Members were notified about the application by e-mail on 9th March 2021
2. Summary of Ward Councillors' comments: No Councillors responded to this application

Responsible Authorities Views

The following Responsible Authorities were notified about this application and their views sought

Responsible Authority	Date Notified	Comments (further details in Appendix 2)
Metropolitan Police	9 th March 2021	No objections on the provision that additional conditions were accepted by the applicant. See report.
Planning Authority	9 th March 2021	No response
Trading Standards Service	9 th March 2021	No response
Public Health Nuisance Team	9 th March 2021	No response
Health & Safety Team	9 th March 2021	No objections
Child Protection Team	9 th March 2021	No objections on the provision that additional conditions were accepted by the applicant. See report.
Immigration (Home Office)	9 th March 2021	No response
Fire Authority	9 th March 2021	No objections
Public Health	9 th March 2021	No Response

3. COMMENTARY**3.1. Licensing Act 2003.**

The Licensing Act 2003 states that any premises require a licence/certificate issued by the Council (premises licence/club premises certificate) where the following activities occur: -

Provision of regulated entertainment

- a) Plays. (Where the audience exceeds 500 people)
- b) Films.
- c) Indoor sporting events. (Where the audience exceeds 1000 people)
- d) Boxing or wrestling entertainment.

- e) Live music. (subject to the Live Music Act 2013 exemptions)
- f) Recorded music.
- g) Performances of dance. (Where the audience exceeds 500 people)

Provision of late-night refreshment (between 2300hrs and 0500hrs).

Supply of alcohol (on and off sales).

The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club.

The sale by retail of alcohol by or on behalf of a club to a guest of a member of the club for consumption on the premises where the sale takes place.

Licences/Certificates may be issued subject to any terms, conditions or restrictions the Council feels are appropriate to address any or all of the four licensing objectives.

The Council has previously agreed Bromley's Statement of Licensing Policy for the Period 2021 – 2026.

The Licensing Sub-Committee must consider the Statement of Licensing Policy and any Special Policy of Cumulative Impact currently in force when making any decisions in respect of these applications.

Members' attention is drawn to the following parts of the policy which are relevant to this application

Description of the Premises

The premises is a Racket Sports Club situated at the end of Lawn Close which is a residential Cul-de-sac. The grounds of the club also borders on residential properties on Garden Road. The Tennis Club comprises of 17 tennis courts, 4 squash courts and a clubhouse including a bar and lounge area.

The Club sits on a plot of former farmland and has occupied the site since 1908. The current clubhouse was built in 1971 and replaced the existing clubhouse.

Licensing History

The premises have held a Club Certificate since 2006 and have also served 66 Temporary Event Notices since 2009. Between 2003 – 2013 10 noise complaints were received, however a number of them related to noise generated by sporting activities at the club and not licensing activities.

The records show that no noise, or other licensing related complaints, regarding the Tennis Club have been received since 2013.

The current Club Certificate can be found in **appendix 3**.

Details of the Application

This is an application for a premises licence to supply alcohol 'on' the premises only and provide regulated entertainment including live and recorded music for the general public both indoors and outdoors. The premises currently holds a club certificate which allows them to provide the above activities to members only.

The supply of alcohol will take place inside the clubhouse only, between 10:00 – 24:00 Monday to Sunday.

The provision of live and recorded music will take place both indoors and outdoors between 23:00 – 24:00 Monday to Sunday.

NOTE: No licence permission is required for a performance of amplified live music or the playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.

A copy of the full application is set out Appendix 1

Representations

During the public consultation period the Licensing Authority received 3 objections within the consultation period.

The Police and Child Protection Team requested additional conditions, which the applicant accepted and therefore they did not object to the application.

IMPACT ON VULNERABLE ADULTS AND CHILDREN

- 4.1 Licensing regimes provide for additional controls through specific permissions to undertake activities. Both the Licensing Act 2003 and Gambling Act 2005 contain licensing objectives which seek to protect particular vulnerable groups. In the case of the Licensing Act 2003 it seeks to protect children from harm whereas the licensing objectives under the Gambling Act 2005 are wider and seek to protect children and vulnerable adults from being harmed or exploited.
- 4.2 Businesses and the Council are required to promote these objectives in the way they operate or make decisions.
- 4.3 Details of applications under both Acts are referred to the appropriate safeguarding teams for comment. None were received in this instance

4. POLICY IMPLICATIONS

- 5.1 The Licensing Act 2003 requires the Council to prepare, consult on and publish statements of their licensing policy. This must be reviewed at least every 5 years.
- 5.2 Members should make decisions in accordance with the policy but are free to depart from it with good reason.
- 5.3 The current policy is- Statement of Licensing Policy 2021 – 2026

https://www.bromley.gov.uk/downloads/file/6673/statement_of_licensing_policy_2021_-_2026

5. FINANCIAL & LEGAL IMPLICATIONS

- 6.1 There are rights of appeal to the Magistrates Court against the decision of the Sub-Committee under both the Licensing and Gambling Acts. If an appeal were to be lodged there are costs associated with defending it. These are difficult to quantify and the Courts can award costs. In

the event of a successful appeal we could pay the costs of the appellant as well as our own. Equally if we successfully defended an appeal, it is open to the Court to order our costs to be paid by the appellant.

- 6.2 Parties involved in a hearing before a Sub-Committee can also seek a Judicial Review if the Local Authority has failed to administer the hearing in accordance with proper procedures.
- 6.3 The Council has adopted a procedure for the conduct of hearings.

Non-Applicable Sections:	Personnel and Procurement implications
Background Documents: (Access via Contact Officer)	Soft File Computer based records

Appendix 1

Application Form



Bromley
Application for a premises licence
Licensing Act 2003

For help contact
licensing@bromley.gov.uk
 Telephone: 0208 313 4218

* required information

Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference	Not Currently In Use	This is the unique reference for this application generated by the system.
Your reference	SundPark	You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

- Yes
 No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name	Joanne
* Family name	Powlson
* E-mail	

Include country code.

Indicate here if you would prefer not to be contacted by telephone

Are you:

- Applying as a business or organisation, including as a sole trader
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is your business registered in the UK with Companies House? Yes No

Note: completing the Applicant Business section is optional in this form.

Registration number	06463696
Business name	Sundridge Park Tennis and Squash Club
VAT number	- 131204376
Legal status	Private Limited Company

If your business is registered, use its registered name.

Put "none" if you are not registered for VAT.

*Continued from previous page...*Your position in the business Home country

The country where the headquarters of your business is located.

Registered Address

Address registered with Companies House.

Building number or name Street District City or town County or administrative area Postcode Country **Section 2 of 21****PREMISES DETAILS**

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

 Address OS map reference Description
Postal Address Of PremisesBuilding number or name Street District City or town County or administrative area Postcode Country **Further Details**Telephone number Non-domestic rateable value of premises (£)

Section 3 of 21**APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

Section 4 of 21**NON INDIVIDUAL APPLICANTS**

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

Non Individual Applicant's Name

Name

Details

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

*Continued from previous page...***Address**

Building number or name	<input type="text" value="Sundridge Park Tennis and Squash Club"/>
Street	<input type="text" value="Lawn Close"/>
District	<input type="text"/>
City or town	<input type="text" value="Bromley"/>
County or administrative area	<input type="text" value="Kent"/>
Postcode	<input type="text" value="BR1 3NA"/>
Country	<input type="text" value="United Kingdom"/>

Contact Details

E-mail	<input type="text"/>
Telephone number	<input type="text"/>
Other telephone number	<input type="text"/>
* Date of birth	<input type="text"/> / <input type="text"/> / <input type="text"/> dd mm yyyy
* Nationality	<input type="text"/> Documents that demonstrate entitlement to work in the UK

Section 5 of 21**OPERATING SCHEDULE**

When do you want the premises licence to start? / /
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end / /
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.

We are a Racket Sports Club surrounded by our own grounds in which we have 17 tennis courts and 4 squash courts. We have a small clubhouse comprising of a bar and lounge area. All alcohol would be consumed on the premises.

Continued from previous page...

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

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PROVISION OF PLAYS

[See guidance on regulated entertainment](#)

Will you be providing plays?

- Yes No

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PROVISION OF FILMS

[See guidance on regulated entertainment](#)

Will you be providing films?

- Yes No

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PROVISION OF INDOOR SPORTING EVENTS

[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

- Yes No

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PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

- Yes No

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PROVISION OF LIVE MUSIC

[See guidance on regulated entertainment](#)

Will you be providing live music?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

WEDNESDAY

Start	<input type="text" value="23:00"/>	End	<input type="text" value="24:00"/>
Start	<input type="text"/>	End	<input type="text"/>

THURSDAY

Start	<input type="text" value="23:00"/>	End	<input type="text" value="24:00"/>
Start	<input type="text"/>	End	<input type="text"/>

FRIDAY

Start	<input type="text" value="23:00"/>	End	<input type="text" value="24:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="23:00"/>	End	<input type="text" value="24:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="23:00"/>	End	<input type="text" value="24:00"/>
Start	<input type="text"/>	End	<input type="text"/>

Will the performance of live music take place indoors or outdoors or both?

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

- Indoors
 Outdoors
 Both

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Amplified live music occasionally throughout the year

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

N/A

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

No

Continued from previous page...

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PROVISION OF RECORDED MUSIC

[See guidance on regulated entertainment](#)

Will you be providing recorded music?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the playing of recorded music take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Amplified recorded music occasionally throughout the year

Continued from previous page...

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

NA

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

No

Section 12 of 21**PROVISION OF PERFORMANCES OF DANCE**[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

 Yes No**Section 13 of 21****PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE**[See guidance on regulated entertainment](#)

Will you be providing anything similar to live music, recorded music or performances of dance?

 Yes No**Section 14 of 21****LATE NIGHT REFRESHMENT**

Will you be providing late night refreshment?

 Yes No**Section 15 of 21****SUPPLY OF ALCOHOL**

Will you be selling or supplying alcohol?

 Yes No**Standard Days And Timings**

MONDAY

Start End Start End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

TUESDAY

Start	<input type="text" value="10:00"/>	End	<input type="text" value="24:00"/>
Start	<input type="text"/>	End	<input type="text"/>

WEDNESDAY

Start	<input type="text" value="10:00"/>	End	<input type="text" value="24:00"/>
Start	<input type="text"/>	End	<input type="text"/>

THURSDAY

Start	<input type="text" value="10:00"/>	End	<input type="text" value="24:00"/>
Start	<input type="text"/>	End	<input type="text"/>

FRIDAY

Start	<input type="text" value="10:00"/>	End	<input type="text" value="24:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="10:00"/>	End	<input type="text" value="24:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="10:00"/>	End	<input type="text" value="24:00"/>
Start	<input type="text"/>	End	<input type="text"/>

Will the sale of alcohol be for consumption:

- On the premises
 Off the premises
 Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Continued from previous page...

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name

Family name

Date of birth / /
dd mm yyyy

Enter the contact's address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number (if known)

Issuing licensing authority (if known)

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

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ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

Continued from previous page...

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HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Continued from previous page...

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

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LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

Personal license holder available at all opening times
Having a designated premises supervisor
Sufficient staff numbers at all times and regular staff training

b) The prevention of crime and disorder

Sufficient number of staff
Regular glass collections
Request photographic identification to control underage drinking and operate a Challenge 21 Policy
CCTV in place

c) Public safety

Annual gas safety check
Mains electrical check (once every 5 years)
PAT testing up to date
Health & safety Policy & risk assessments in place
Employers & public liability insurance in place
Regular fire checks & servicing of fire detection & extinguishing equipment
Emergency procedures in place
Regular cleaning and maintenance schedule in place

d) The prevention of public nuisance

Keep doors & windows closed during winter
Noise restriction on equipment
Outside entertainment to end by 11pm
Face speakers away from local houses
Have signage in place asking people to leave quietly
Let neighbours know when events are being held in advance

e) The protection of children from harm

Safeguarding policy in place
Staff training for safeguarding concerns
CCTV covering all areas of the premises
Children must be accompanied by an adult

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NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

Continued from previous page...

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

Continued from previous page...

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

Section 20 of 21

NOTES ON REGULATED ENTERTAINMENT

Continued from previous page...

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

Section 21 of 21**PAYMENT DETAILS**

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £87000 £315.00

Band D - £87001 to £12500 £450.00*

Band E - £125001 and over £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then your are required to pay a higher fee

Band D - £87001 to £12500 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39000 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

* Fee amount (£)

190.00

DECLARATION

Continued from previous page...

- * I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

* Date / /
dd mm yyyy

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/bromley/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

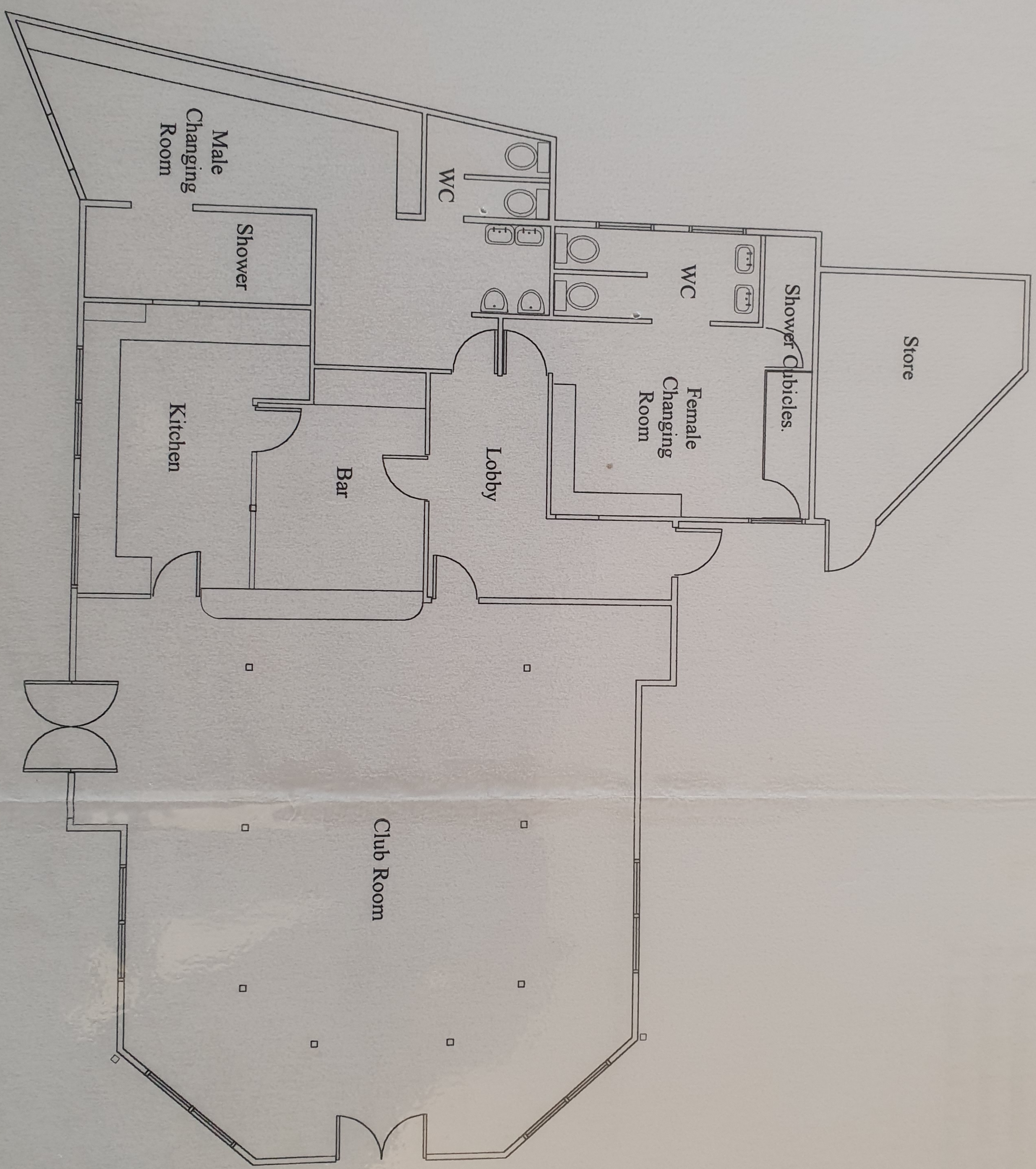
IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

OFFICE USE ONLY

Applicant reference number	<input type="text" value="SundPark"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>

[1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#) [10](#) [11](#) [12](#) [13](#) [14](#) [15](#) [16](#) [17](#) [18](#) [19](#) [20](#) [21](#) [Next >](#)



Appendix 2

Representations and objections

From: [Jo Powlson](#)
To: Edwin.Sear@met.police.uk
Cc: SNMailbox-.LicensingBromley@met.police.uk; [Licensing](#)
Subject: Re: proposed conditions for Sundridge Park Lawn Tennis & Squash Rackets Club Lawn Close Bromley BR1 3NA ref 21/00103/LAPRE deadline date 6th March
Date: 01 April 2021 13:55:54
Attachments: [Outlook-sp_logo_24.png](#)
[Outlook-facebook_1.png](#)
[Outlook-twitter_16.png](#)
[Outlook-instagram_.png](#)
[Screenshot_20210401-134822_Earth.jpg](#)

Hi Edwin

Many thanks for your email. I can confirm that we accept all conditions proposed below. I have also attached to be licensed the clubhouse in blue and the outside space inside the white border.

Hope this is all OK and many thanks for your assistance.

Jo

Jo Powlson
Club Manager



www.thesundridgeparkclub.co.uk | Call 020 8464 9106 |   



This email is intended only for the person(s) or organisation(s) to which it is addressed and may contain confidential and/or legally privileged material. If you are not the intended recipient, please telephone the sender and delete this email from your system. If you are not the intended recipient, you must not copy this email or disclose its contents to any other person.

The Sundridge Park Club, Lawn Close, Garden Road, Bromley, Kent BR1 3NA Reg No: 6463696 Vat No: 131 2043 76

From: Edwin.Sear@met.police.uk <Edwin.Sear@met.police.uk>
Sent: 01 April 2021 13:16
To: Jo Powlson <jo.powlson@thesundridgeparkclub.co.uk>
Cc: SNMailbox-.LicensingBromley@met.police.uk <SNMailbox-.LicensingBromley@met.police.uk>; licensing@bromley.gov.uk <licensing@bromley.gov.uk>
Subject: proposed conditions for Sundridge Park Lawn Tennis & Squash Rackets Club Lawn Close Bromley BR1 3NA ref 21/00103/LAPRE deadline date 6th March

Hi Jo – as discussed please can you indicate if you accept the following proposed conditions on the premises license that will replace the club license by ‘reply all’ to

this email. Please also attach a plan of the specific areas you would like licensed when replying.

If you indicate your acceptance of these proposed conditions the police will make no representations against the application to the local authority:

Licensed hours:

Sale or Supply of Alcohol on Sunday-Thursday from 10:00 to 23:00

Sale or Supply of Alcohol on Friday and Saturday from 10:00 to 00:00

Late Night Refreshment on Friday and Saturday from 23:00 to 00:00

Live Music on Sunday -Thursday from 10:00 to 23:00

Live Music on Friday and Saturday from 10:00 to 00:00

Recorded Music timings same as Live Music

Non Standard Timings for supply of alcohol, performance of live and recorded music:-

New Year's Eve until: 00:00 Midnight

The opening hours of the premises

Hours Open to the Public on Sunday -Thursday from 09:00 to 23:00

Hours Open to the Public on Friday and Saturday from 09:00 to 00:00

1. A CCTV system will be installed and maintained at the premises covering the entrances of the club house premises, and provide good coverage of the licensed areas of the premises. Recordings shall be stored for a minimum of 28 days and CCTV images shall be retrieved in a digital format and supplied immediately to a Police or Council Officer on request.
2. Ensure that signage is displayed on the premises reminding customers that CCTV is in operation, or alternatively display (within the public area of the premises) live images from the premises CCTV system, for the purposes of crime prevention.
3. The licence holder shall notify the Police within 24 hours when they become aware that the closed-circuit television (CCTV) system provided by the premises is not in operation
4. No amplified music outdoors beyond 2100 hours. Alcohol will only be supplied inside the club house from 2300 hours to customers ordering in person at the bar.
5. A specific risk assessment for each public and private event will be made to ensure an appropriate level of security and to restrict the use of glass if needed to ensure the prevention of crime and disorder. The venue must provide its own written policy in relation to searching, drugs, weapons and theft.
6. Ensure all bookings are made at least 14 days in advance of an event and they may only be made by a person over the age of 21 years.

7. Ensure all bookings are made in person at the premises and an application completed on a booking agreement form agreed with the Metropolitan Police and all records of these bookings and a guest list must be available for inspection by an authorised officer of the police at any time that the premises is open. Copies of photographic ID must accompany any application (Passport, Driving Licence, Pass logo ID).
8. Ensure that signage is displayed by the main exit reminding anyone leaving the premises to 'please respect our neighbourhood and leave the premises quietly, thank you' or similar wording to this effect.
9. Staff will regularly monitor and collect empty drink containers at the venue.
10. Ensure that a Challenge 25 policy is operated at the premises with appropriate signage displayed both inside the premises, and on the publicly accessible internet pages including social media controlled by the premises where that content promotes alcohol.
11. Ensure that all relevant staff within the business are trained in relation to the Licensing Act 2003 and conflict management. Training records shall be available from the premises and made available for inspection by the police upon reasonable request. Refresher training will be undertaken every 6 Months (or earlier as necessary).
12. Ensure that a refusals record is maintained at the premises and that such a record shall be made immediately available for inspection by the Police or an authorised Officer of the Local Authority.
13. Maintain an incident register that that is accessible on the premises. The DPS, or a member of management shall ensure that the details of incidents shall be added to the register within 24 hrs of any incident. The following details shall be recorded:-
 - Date
 - Time
 - Location
 - Persons concerned (or at least a description)
 - Summary of incident
 - Identification of any Emergency Services Personnel who attended Crime or appropriate reference number provided by the Emergency Services that relates to the incident and any linked incidents.

NOTICE - This email and any attachments are solely for the intended recipient and may be confidential. If you have received this email in error, please notify the sender and delete it from your system. Do not use, copy or disclose the information contained in this email or in any attachment without the permission of the sender. Metropolitan Police Service (MPS) communication systems are monitored to the extent permitted by law and any email and/or attachments may be read by monitoring staff. Only specified personnel are authorised to conclude binding agreements on behalf of the MPS by email and no responsibility is accepted for unauthorised agreements reached with other personnel. While reasonable precautions have been taken to ensure no viruses are present in this email, its security and that of any attachments cannot be guaranteed.

Slaney, Lee

From: Jo Powlson <jo.powlson@thesundridgeparkclub.co.uk>
Sent: 26 March 2021 18:18
To: Double, Paul
Subject: Re: Child Protection - Challenge 25 condition.

Hi Paul

Yes absolutely, we accept that condition.

Many thanks

Jo

On 26 Mar 2021 17:41, "Double, Paul" <Paul.Double@bromley.gov.uk> wrote:
Dear Jo,

The Child Protection Team have raised an objection, they would like the following condition attached to the licence:

That the premises adopts the 'challenge 25 scheme' whereby any person that appears under 25 year of age has to prove they are 18 or over by providing identification bearing their photograph, date of birth and a holographic mark and/or ultraviolet feature. Examples of appropriate identification include Passport, Photo card driving licence, military ID, proof of age card bearing the PASS hologram and biometric residence permit.
In addition a refusals log be kept and maintained. This log must be available to Police or Council Officers on request.

The Police may contact you and request something similar, if that's the case we'd use the Police wording.

If you accept the condition, please let me know so I can inform the relevant team.

Many thanks, have a lovely weekend.

Kind regards

Paul Double
Licensing & Business Support Officer
Licensing Team
Environment and Public Protection
0208 313 4860
licensing@bromley.gov.uk
www.bromley.gov.uk

Slaney, Lee

From: Licensing
Subject: FW: Comments for Licensing Application 21/00103/LAPRE

Comments were submitted at 9:07 PM on 27 Mar 2021 from.

Application Summary

Address: Sundridge Park Lawn Tennis & Squash Rackets Club Lawn
Close Bromley BR1 3NA

Proposal: Premises Licence

Case Officer: No case officer assigned

[Click for further information](#)

Customer Details

Name:

Email:

Address:

Comments Details

Commenter Type: Local Resident

Stance: Customer objects to the Licensing Application

Reasons for comment:

Comments: 9:07 PM on 27 Mar 2021 My objections are as follows:
1, this application is not displayed outside the tennis club for neighbours to see.
2, there is currently so much noise locally from Sundridge Park Golf Clubhouse, further loud noise disturbance would be very upsetting to local residents.
3, there is far too much litter in between the tennis courts and the public footpath, further footfall could exasperate the problem. There was a litter bin but it has been removed.
4, too many fireworks set off, late and all year round in the golf club, keeps residents awake. It would be a disaster if even more fireworks were set off during events.
5, there are green wood peckers, greater spotted wood peckers, tawny owls and many other species of bird breeding in the area across the golf and tennis club. Increased lighting, live music and indoor and outdoor music would be thoroughly detrimental to the local wildlife.
6, the application date appears to be 1978.
7, please consider what it is like to live close to the clubhouses. Constant anticipation of late night noise is unpleasant to say the least.

Slaney, Lee

From: Licensing
Subject: FW: Objection to extension of Licence

Sent: 14 April 2021 22:05
To: Licensing <licensing@bromley.gov.uk>
Subject: Objection to extension of Licence

Re: 21-00103-LAPRE

Objection to an Application for a New Premise's Licence at Sundridge Park Tennis and Squash Club, Lawn Close, Bromley, BR1 3NA

Dear Sir or Madam

I believe that Sundridge Park Tennis and Squash Club have submitted an application to extend their bar licence, so that they may be open from 10 a.m. to midnight every day for alcohol sales and with pre-recorded and amplified music.

I only saw the application, by chance when walking one day, stuck to a post by their entrance; but considering we back directly onto the courts and within sight of their bar and open-air seating, I would have hoped for more notice and consideration from them.

They were dreadfully noisy last year on a couple of occasions (despite regulations) and have a preponderance for using loud speakers and music that makes any socialising in our own gardens an impossibility; therefore, I wish to lodge an objection to the length of hours and number of days being asked for in this application.

With prior notice, we would not object to the occasional fund-raising event (or indoor function). Such an event was held during 2020, but with no notice to Garden Road neighbours. With such a lack of consideration, it is intolerable to imagine that, with further permissions granted, these noisy events could become a regular occurrence.

It seems incongruous that permission would be granted when Garden Road homes that back onto the Tennis Club **are in A Conservation Area.**

I thank you, in advance, for your attention to this matter.

Yours Sincerely

Bromley, BR1 3LU

Slaney, Lee

From: Licensing
Subject: FW: Comments for Licensing Application 06/00709/LAPREC

Licensing Application comments have been made. A summary of the comments is provided below.

Comments were submitted at 9:37 AM on 15 Apr 2021 from

Application Summary

Address: Lawn Close Bromley BR1 3NA

Proposal: Club Premises Licence

Case Officer: Mr Steve Phillips

[Click for further information](#)

Customer Details

Name:

Email:

Address:

Comments Details

Commenter Type: Neighbour

Stance: Customer objects to the Licensing Application

Reasons for comment:

Comments: 9:37 AM on 15 Apr 2021 I believe that Sundridge Park Tennis and Squash Club have submitted an application to extend their bar licence, so that they may be open from 10 a.m. to midnight every day for alcohol sales and with pre-recorded and amplified music.

They were dreadfully noisy last year on a couple of occasions (despite regulations) and have a preponderance for using loud speakers and music that makes any socialising in our own gardens an impossibility; therefore, I wish to lodge an objection to the length of hours and number of days being asked for in this application.

With prior notice, we would not object to the occasional fund-raising event or indoor function. Such an event was held during 2020, but with no notice to Garden Road neighbours. With such a lack of consideration, it is intolerable to imagine that, with further permissions granted, these noisy events could become a regular occurrence.

It seems incongruous that permission would be granted

when Garden Road homes that back onto the Tennis Club are in a Conservation Area.

Appendix 3

Current Club Certificate

**Club Premises Certificate
London Borough of Bromley**

Club premises certificate number

20/00127/LAPREC

Signed

Joanne Stowell
Assistant Director of Public Protection

Certificate Granted 24th November 2005

Issue Number

002

This Certificate consists of **9** pages (Including Certificate Summary)

Club Details

Name of club in whose name this certificate is granted and relevant postal address of club

Sundridge Park Lawn Tennis & Squash Raquettes Club
Lawn Close
Bromley
BR1 3NA

If different from above the postal address of club premises to which this certificate relates, if any, or if none, ordnance survey map reference or description

Not applicable.

Where the club premises certificate is time limited the dates

Not applicable.

Qualifying club activities authorised by the certificate

Sale or Supply of Alcohol
Late Night Refreshment
Live Music
Recorded Music

Where the certificate authorises supplies of alcohol whether these are on and/or off supplies

On Supplies Only

The times the certificate authorises the carrying out of qualifying club activities

Sale or Supply of Alcohol on Sunday-Thursday from 10:00 to 23:00
Sale or Supply of Alcohol on Friday and Saturday from 10:00 to 00:00
Late Night Refreshment on Friday and Saturday from 23:00 to 00:00
Live Music on Sunday -Thursday from 10:00 to 23:00
Live Music on Friday and Saturday from 10:00 to 00:00
Recorded Music timings same as Live Music

The opening hours of the club

Hours Open to the Public on Sunday -Thursday from 09:00 to 23:00
Hours Open to the Public on Friday and Saturday from 09:00 to 00:00

Mandatory Conditions

1. Irresponsible Promotions:

(1). The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2). In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to— .

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or .

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;

(d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;

(e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

2. Free Potable Water

(1). The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

3. Age Verification:

(1). The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

(2). The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

(3). The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—

- (a) a holographic mark, or
- (b) an ultraviolet feature.

4. Minimum Measures:

(1). The responsible person must ensure that —

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures— .

- (i) beer or cider: ½ pint; .
- (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and .
- (iii) still wine in a glass: 125 ml; .

(b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and .

(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

5. Permitted Price:

(1). A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

(2). For the purposes of the condition set out in paragraph 1 -

(a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;

(b) "permitted price" is the price found by applying the formula -

$$P = D + (D \times V)$$

where -

- (i) P is the permitted price,
- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -

- (i) the holder of the premises licence,
- (ii) the designated premises supervisor (if any) in respect of such a licence, or
- (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.

(3). Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

(4). (1). Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2). The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

6. Films:

(1). The admission of children must be restricted in accordance with the recommendations laid down by the British Board of Film Classification.

OR

(2). In circumstances where the licensing authority has reclassified a film. Then access of children should be restricted to meet this reclassification standard.

Note:- "Children" means any person under 18 years of age.

7. Door Supervision:

(1). Any individual employed at the premises as a door supervisor must
(a) be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001; or
(b) be entitled to carry out that activity by virtue of section 4 of that Act.

General

Non Standard Timings listed below are allowed in addition to the normal permitted hours of this licence:-

New Year's Eve until: 00:00 Midnight

Conditions consistent with the Club Operating Schedule

General

8. Club Premises - Permitted Hours

Alcohol shall not be sold or supplied except during permitted hours.

In this condition, permitted hours means:

- (a) On New Year's Eve from the end of permitted hours to the start of permitted hours on the following day (or, if there are no permitted hours on the following day, midnight on 31st December);

The above restrictions do not prohibit the supply to, or consumption by, any person of alcohol in any premises where they are residing.

9. The premises must operate in accordance with the submitted application form and is subject to additional conditions as specified within, Part 3 (Operating Schedule) of the Form, held by the Licensing Authority.

Stamped Reference Number: 06/00709/LAPREC Date: 24th November 2005

10. The Premises must operate in accordance with the Club Rules submitted with the Application, held by the Licensing Authority.

Stamped Reference Number: 06/00709/LAPREC Date: 24th November 2005

11. The Licensing Authority must be informed in writing of any proposals to change or amend any of the rules of the Club, prior to any rule or amendment coming in to force

Crime and Disorder

12. The site must have a comprehensive CCTV system which is in operation when the premise is in use under this licence

13. The CCTV system must be maintained and the image quality of the recorded images must be sufficient to clear enough to identify facial features of individuals

Public Safety

No Conditions

Prevention of Public Nuisance

14. Signage must be displayed by all egress doors to request members and their guest leave quietly and keep ill noise levels to a minimum when leaving the site.

Protection of Children from Harm

15. That the premises adopts the 'challenge 25 scheme' whereby any person that appears under 25 year of age has to prove they are 18 or over by providing identification bearing their photograph, date of birth and a holographic mark and/or ultraviolet feature. Examples of appropriate identification include Passport, Photo card driving licence, military ID, proof of age card bearing the PASS hologram and biometric residence permit.
In addition, a refusals log be kept and maintained. This log must be available to Police or Council Officers on request.

Conditions attached after a hearing by the Licensing Authority

Not Applicable

Plans

Held by the Licensing Authority Ref Number: 06/00709/LAPREC
Date: 24th November 2005

**Club Premises Certificate Summary
London Borough of Bromley**

Club premises certificate number

20/00127/LAPREC

Signed

Joanne Stowell
Assistant Director of Public Protection

Certificate Granted 24th November 2005

Issue Number

002

This Certificate Summary consists of **2** pages

Club Details

Name of club in whose name the certificate is granted and relevant registered postal address of club

Sundridge Park Lawn Tennis & Squash Raquettes Club
Lawn Close
Bromley
BR1 3NA

If different from above the postal address of club premises to which the certificate relates, or if none, ordnance survey map reference or description

Not applicable.

Where the club premises certificate is time limited the dates

Not applicable.

Qualifying club activities authorised by the certificate

Sale or Supply of Alcohol
Late Night Refreshment
Live Music
Recorded Music

Where the certificate authorises supplies of alcohol whether these are on and/or off supplies

On Supplies Only

The times the certificate authorises the carrying out of qualifying club activities

Sale or Supply of Alcohol on Sunday-Thursday from 10:00 to 23:00
Sale or Supply of Alcohol on Friday and Saturday from 10:00 to 00:00
Late Night Refreshment on Friday and Saturday from 23:00 to 00:00
Live Music on Sunday -Thursday from 10:00 to 23:00
Live Music on Friday and Saturday from 10:00 to 00:00
Recorded Music timings same as Live Music

The opening hours of the club

Hours Open to the Public on Monday-Thursday from 09:00 to 23:00
Hours Open to the Public on Friday and Saturday from 09:00 to 00:00

State whether access to the club premises by children is restricted or prohibited

Not specified

Appendix 4

Map and Photos

